



ITUMUN '18

**HANDBOOK
OF
NATO**

ITUMUN 2018

RULES OF PROCEDURE OF THE NORTH ATLANTIC TREATY ORGANIZATION

1. General Rules

The committee is moderated by the moderators assigned by the Secretariat. General rules including scope, quorum, dress code and powers of the secretariat are governed by ITUMUN 2018 rules of procedure and code of conduct. For language and courtesy, please see section “Notes”. The rules governing courtesy are not covered under ITUMUN 2018 rules of procedure.

2. Powers of Moderator

The committee will be moderated by respective board members. Board members are independent moderators that do not fancy any side within the cooperation. Although they are not superior to one another in the eyes of the Secretariat, the balance of power may vary during the sessions to support the reality of the committee. Moderators have the jurisdiction to approve or reject directives submitted by the members, other than personal and national directives, and will moderate the debate. Moderators should only reject a directive for being against the jurisdiction of NATO. Motions or points may be overruled by the moderator and are not subject to appeal.

3. Powers of Secretariat of NATO: Korean War Committee

Secretariat of the NATO Committee has the jurisdiction to implement the directives approved with consensus of the member states and respond to personal and national directives. Secretariat also has the power to injure, kidnap, heavily torture, physically force and brutally kill the characters of the committee if necessary.¹ The Secretariat has to be informed beforehand to take any kinds of action. The Secretariat can also punish the committee (with crises) for their low performance. Members of the Committee are obliged to participate in all types of crises for the sake of the simulation.

The secretariat may also interrupt the committee without stating any excuse. Thus, the secretariat preserves its the right to hijack the projector screen and all electronic devices.

4. Rules Governing Substantial Matters

The committee’s substantial documents are directives. Directives must be signed by the members who request the directive to be implemented. Directives must be detailed, and have to be

¹ Not a hint for upcoming crises and probably will not be used.

within the jurisdiction of submitter. Directives with a poor handwriting will be overruled instantly to prevent flaws while processing documents.

The members may also use the Online Crisis Management System (OCMS) to communicate with the secretariat and send the directives, if they are permitted to do so.

Collective Directive: Collective directive is a directive signed by all members of the cabinet, including non-member states. Collective directive also needs to be approved by the moderator and secretariat.

National Request: Representatives might request their respective countries to implement actions for the sake of national interests of the represented country. The request might or might not be revealed to the committee, depending on the decision of the representative. Respective ministries within the nation would then evaluate the request and respond to the representative, positive or negative. Requests can be about virtually everything, however, requests without proper information and detail will be instantly overruled.

Personal Directive: Personal directive is a directive to take personal actions that is not within the concerns of the representatives of the committee or the bodies of the represented state. Personal directives might be either private or public, depending on the intention of the character. We recommend National Requests for implementing actions that are not directly connected to the personal life of the character himself.

NATO Directive²: NATO directives require consensus (within the NATO member states) to pass. The directives can be about relocating of the forces, reforming the army, controlling military technology, revising military spendature, altering the strategies, taking defensive/offensive actions and et cetera. All of the members of the committee may participate in drafting the directive, and every member can sign them.

Communique: Communique has to include the signatures of all NATO members. It can be used as press releases.

Communication Paper: Communication Paper is used when getting in contact with a character, state or organization. They will also be used to arrange meetings, along with

² NATO directives represent NATO as the whole organization and might cause irreversible consequences if written badly. Use them at your own risk.

telegraph and telephone call. Communication papers will be delivered as physical documents and might take a little more time to be delivered due to the logistics of that era.

Encrypted RF: Encrypted Radio Frequencies are used as a faster way of communication. Both RF signals and communication papers are used for communication purposes, however, their difference in dynamics would give the committee a chance to make advanced plans. Radio communication is as secure as Communication paper, unless the secretariat decides to go evil.

Telephone Request: Telephone calls are limited to two calls per session and the length of a call cannot exceed 5 minutes. It is a written document that requires $\frac{3}{4}$ majority vote to pass. The request might be refused by the responding party or the challenges in communication might prevent parties to communicate via telephone. Also, both of the parties have to have a telephone infrastructure. All of the calls will be recorded by the Secretariat.

Intelligential Request: Intelligential Requests only used when members decide to conduct actions using their intelligence agencies. Intelligential Requests are requests to the agencies and has the same procedure as National Requests (and Personal Request).

5. Treaties

The Committee may negotiate and establish a treaty during the conference. The document requires the signatures of all NATO member states if it has NATO as a party. Treaties might be between every possible party.

6. Rules Governing Debate Points

Point of Order: Point of order can be proposed in case of an improper use of parliamentary procedure.

Point of Personal Privilege: Point of personal privilege can be proposed in case of an inconvenience that prevents delegates to listen to another delegate emerges.

Motions

Motion for Moderated Caucus: Moderated Caucus is proposed for a fully-moderated debate. The motion has to state the topic, total time and individual speaker time.

Motion for Semi Moderated Caucus: Semi-moderated caucus is proposed when members of the committee want to debate on a specific topic. Semi moderated cauci shall be proposed without total time and individual time limitations. Moderator can terminate a debate on discretion, or put an end to a speech if he/she feels necessary to do so, and these discretions are not subject to appeal.

Motion for Suspension: Motion for the suspension of the meeting shall be proposed by the end of the session as scheduled by ITUMUN 2018.

Motion for Adjournment: Motion for the adjournment of the meeting shall be proposed by the end of the conference as scheduled by ITUMUN 2018.

6. Notes

For the sake of the simulation, members of the committee can use roleplay when necessary. Use of aggressiveness (not towards another committee member) is tolerable, however, badgering another member of the committee is strongly prohibited and subjected to academic warning.

Delegates should maintain the simulation atmosphere under every condition and might participate in roleplay activities, however, roleplay scenario should not attack the representing person rather than the represented character.

Delegates shall be aware of the fact that their characters can be replaced by the Secretariat, depending on the dynamics of the simulation. In such cases, they will be allocated to another character assigned by the Secretariat of NATO Committee.

Directives written by the delegates must be comprehensible in terms of content and handwriting. Documents that do not meet the requirements may be sent back to its owner for a revision.

